

**Melrose Park Public Library
Board of Trustees Meeting
June 13, 2005**

I. Call to Order & Roll Call

The meeting was called to order by President Gustello at 7:12 p.m.

MEMBERS PRESENT: Trustees Cervone, Culotta, Gustello, Latzke, Misasi, Taconi and Venute

ALSO PRESENT: Library Director, Barbara Giordano; and Business Manager, Lianne O'Brien

II. The Pledge of Allegiance was recited by all present.

III. Secretary's Report

a. Minutes and Communications

On a motion by Trustee Cervone and seconded by Trustee Taconi, it was

RESOLVED THAT THE MINUTES OF THE May 9, 2005 MEETING BE
ACCEPTED AS WRITTEN.

After a full discussion thereof, the President called for a vote upon the motion to adopt the resolution as read. The voice vote was as follows:

Cervone Yea Culotta Yea Gustello Yea Latzke Yea Misasi Yea Taconi Yea
Venute Yea

The resolution was declared passed.

b. Correspondence and Public Comment

1. Gus Santana has resigned as Library board Attorney citing multiple other professional obligations. A Mr. Syracuse was mentioned as a possible replacement.
2. Pat Italia sent a letter to 3 of the trustees, once again requesting records. These records have been sent to Gus Santana's office. Additionally, they are available on the library's web site. Any recordings he desires may be listened to here in the library.
3. Another item Gus was handling was the Nancy Wood issue. We need to follow up with him.

- c. President Gustello delivered the gift certificate and our thanks to Norma's brother's office, and discovered that Norma does not work there any more. She does come in to the office from time to time. Office staff will see that she gets the gift.

IV. Treasurers Report

a. Approval of Accounts Payable

Several questions concerning vendors were posed by Trustee Culotta which were answered to his satisfaction. There was, however, a question concerning travel advances appropriated for Trustees Culotta and Misasi. They objected to a decrease in the amount from a requested \$1,000.00 to \$500.00. Following a heated discussion, President Gustello and Treasurer Cervone determined that they would not take part in further discussion, and left the meeting. There being a quorum present, the meeting continued. After a lengthy discussion, it was determined that the amount would not be changed to reflect the desired \$1,000.00. It would be submitted at \$500.00, and if the participants presented receipts over this amount, they would be reimbursed.

On a motion by Trustee Taconi and seconded by Trustee Misasi it was

RESOLVED THAT THERE BE PLACED ON THE AGENDA FOR THE SEPTEMBER MEETING A DISCUSSION OF A **WRITTEN POLICY** FOR SUPPORT OF TRUSTEES' ATTENDANCE AT NATIONAL CONFERENCES.

After a full discussion thereof, Trustee Latzke called for a vote upon the motion to adopt the resolution as read. The voice vote was as follows:

Cervone Absent Culotta Yea Gustello Absent Latzke Yea Misasi Yea Taconi Yea Venute Yea

The resolution was declared passed.

On a motion by Trustee Latzke and seconded by Trustee Misasi it was

RESOLVED THAT VOUCHERS **19154 - 19195** IN THE AMOUNT OF **\$18,883.20** BE APPROVED FOR PAYMENT.

After a full discussion thereof, Trustee Latzke called for a vote upon the motion to adopt the resolution as read. The voice vote was as follows:

Cervone Absent Culotta Yea Gustello Absent Latzke Yea Misasi Yea Taconi Yea Venute Yea

The resolution was declared passed.

b. April Income/Expenditures to date.

V. DIRECTOR'S REPORT

- The tree is gone. It was finally chopped down amid much weeping and gnashing of teeth.
- The Per-Capita Grant check arrived and was immediately deposited.
- Outside of Library has been painted
- The Landscaping is almost complete
- Carpets have been shampooed throughout the building
- The final 8 computers have been installed
- A new wall unit air conditioner has been installed in the lunch room
- The restructuring plan will be going into effect on July 1, 2005. The ladies are completing whatever they need to prior to retiring. They will work 10 hours per week.

- Our first two new part-time employees, Denise Savaglio and Lizett Perez started this week. So far, they are working out VERY well.
- James Piscitelli is leaving. There were "ISSUES"
- We are getting Nick back at the end of the summer.
- Fidencio Marbella has accepted the position of Head of Reference, and will be official on July 1, 2005.
- We have a quote to have the roof entirely sealed with "Cold Patch" material. Supplies & labor will be \$7,000.00.
- The roof A/C units must be cleaned and have freon added

VI, Report of Officers and Committees

- a. Finance - NO REPORT
- b. Building & Grounds - Trustee Misasi states that the tree has been removed, and outside of the building has been painted. The carpets have been cleaned, and the landscaping is almost complete. We are still waiting for the Water Department to work on the sprinkler heads. The door handles on the Senior Center entrance have been stripped and stained by Mr. Misasi
- c. Policy Committee - NO REPORT
- d. Personnel Committee - NO REPORT
- e. Attorney - NO REPORT

On a motion by Trustee Latzke and seconded by Trustee Taconi it was

RESOLVED THAT THE BOARD WILL DRAFT A LETTER TO GUS SANTANA THANKING HIM FOR HIS SERVICE TO THE BOARD.

After a full discussion thereof, Trustee Latzke called for a vote upon the motion to adopt the resolution as read. The voice vote was as follows:

Cervone Absent Culotta Yea Gustello Absent Latzke Yea Misasi Yea Taconi Yea Venute Yea

The resolution was declared passed.

VI. Unfinished Business

No Unfinished Business was addressed.

VII. New Business

A. Proposal for Roof Repair - \$7,000.00 to seal entire roof with cold patch material.

On a motion by Trustee Latzke and seconded by Trustee Culotta it was

RESOLVED THAT \$7,000.00 BE SPENT TO COLD PATCH THE LIBRARY ROOF PRIOR TO HAVING THE A/C UNITS SERVICED.

After a full discussion thereof, Trustee Latzke called for a vote upon the motion to adopt the resolution as read. The voice vote was as follows:

Cervone Absent Culotta Yea Gustello Absent Latzke Yea Misasi Yea Taconi Yea Venute Yea

The resolution was declared passed.

X. Adjournment

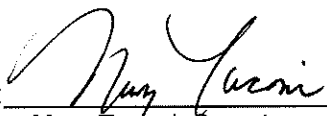
On a motion by Trustee Culotta seconded by Trustee Misasi it was resolved that the regular Meeting of the Board be adjourned at 8:55 p.m.

When the question was called, the following vote resulted:

Cervone Absent Culotta Yea Gustello Absent Latzke Yea Misasi Yea Taconi Yea Venute Yea

The motion was declared passed.

Respectfully Submitted:
Lianne O'Brien, Administrative Assistant

Approved: 
Mary Taconi, Secretary