

**Melrose Park Public Library
Board of Trustees Meeting
May 10, 2005**

I. Swearing in of Trustees

MaryAnn Paolantonio-Salemi, Village Clerk, administered the Oath of Office to newly elected Trustee, Mary Taconi and to re-elected Trustee, Teri Cervone. Several family members and friends attended the ceremony. George Bellini photographed the event. Refreshments were served.

II. Call to Order & Roll Call

The meeting was called to order by President Gustello at 7:10p.m.

MEMBERS PRESENT: Trustees Cervone, Culotta, Gustello, Latzke, Misasi, Taconi and Venute

ALSO PRESENT: Library Director, Barbara Giordano; Administrative Assistant Lianne O'Brien; Library Attorney, Gus Santana

III. The Pledge of Allegiance was recited by all present.

IV. Secretary's Report

a. Minutes and Communications

On a motion by Trustee Misasi and seconded by Trustee Venute, it was

RESOLVED THAT THE MINUTES OF THE APRIL 11, 2005 MEETING BE
ACCEPTED AS WRITTEN.

After a full discussion thereof, the President called for a vote upon the motion to adopt the resolution as read. The voice vote was as follows:

Cervone Yea Culotta Yea Gustello Yea Latzke Yea Misasi Yea Taconi Yea
Venute Yea

The resolution was declared passed.

b. Correspondence and Public Comment

Veterans Park District invites us to attend the dedication of the Joseph Anthony Maggio, Jr. baseball field on May 21, 2005 at 1:30 p.m.; 1220 North 9th Avenue, Melrose Park, IL (Bataan Park). Mr. Maggio was killed in action in Viet Nam. Refreshments will be served following the ceremony.

President Gustello read a thank-you note from the Sacred Heart School Board to Ms. Giordano for a number of books the Library donated to them.

Neighbors Helping Neighbors. There will be a "Night at the Races" fundraiser on Monday evening, May 23,2005 at Maywood Park for Richard Battaglia. Richard is a

Melrose Park resident of 25 years who is undergoing his second bout with cancer. After 4 months of chemotherapy, he must have open chest surgery. A \$40.00 donation will include dinner and parking.

V. DIRECTOR'S REPORT

Laura Yanchick began as Youth Services Librarian on April 18th. She was just awarded her Masters in Library Science on Saturday.

The Village is sending men over here to work. Joe Fabiani is being sent back to the Village Senior Center after a hospitalization for pneumonia. We have James Piscitelli from 7:00 am till 3:00 pm, and Christopher Tufano from 3:00 pm till 9:00 pm. He just started today, and seems to be a good worker.

Barb, Cindy, and Lianne have completed the reorganization proposal, it is included in the packet.

Four new computers have arrived, and will be installed tomorrow.

We spent \$2,500.00 on AC repairs. (One AC unit for office, and one condenser on the roof.) We are going to need major repairs for AC this year. Tech services unit is not working at the present time.

Billy Rich was here and glazed the windows. He will be back to tuck point the rocks on the façade of the building. Nick is coming to paint the outside of the building.

Reference staff is doing a terrific job. They had a program on silk scarf painting that was very well attended and generated many positive comments.

Laura has already contacted all the schools, met with the reading consultants, and will be visiting all classrooms regarding the Summer Reading program.

Barb attended the Village Department Meeting. She has re-clarified whom she is to call when she wants something done. It is her understanding that Orgie is the one to call. Orgie wants a letter signed by the entire board before they will come cut down the tree on the corner. The letter was signed. Barb will transmit it to the Village.

We now have installed atomic clocks all over the building. Now there is no discrepancy among the different departmental clocks.

Barb introduced the issue of merit increases for several staff members. There was a discussion regarding the merit increases and salary equalization between existing part-time staff with new part-time staff in the context of the restructuring proposal.

On a motion by Trustee Latzke and seconded by Trustee Misasi, it was

RESOLVED THAT THE RESTRUCTURING PROPOSAL IS ACCEPTED AS PRESENTED, AND THAT MERIT INCREASES WILL BE GRANTED TO THE 6 EMPLOYEES NOTED BY MS. GIORDANO.

After a full discussion thereof, the President called for a vote upon the motion to adopt the resolution as read. The voice vote was as follows:

Cervone Yea Culotta Yea Gustello Yea Latzke Yea Misasi Yea Taconi Yea
Venute Yea

The motion was declared passed. The restructuring proposal will be submitted to the Mayor.

There was a brief discussion of the options for the 2 employees most affected by the plan.

Barb presented a quote from Tom's Landscaping for redoing the landscaping around the Library.

A new young man from the Village will be coming over from 4:00 till 9:00 pm. His name is Christopher Tufano.

There was a brief discussion of usage statistics and the patron activity report

VI. Financial Report

a. Approval of Accounts Payable

On a motion by Trustee Culotta and seconded by Trustee Latzke, it was

RESOLVED THAT VOUCHERS **19123 - 19153** BE APPROVED FOR PAYMENT.

After a full discussion thereof, the President called for a vote upon the motion to adopt the resolution as read. The voice vote was as follows:

Cervone Yea Culotta Yea Gustello Yea Latzke Yea Misasi Yea Taconi Yea
Venute Yea

The resolution was declared passed.

b. March Income/Expenditures to date.

c. There were questions regarding costs from the checkbook for painting; and costs for tools, and wiring. Barb explained that all of these were required for necessary repairs, and to bear in mind, that while there were some fairly large expenses for materials, we incurred no cost for labor.

VII. Report of Officers and Committees

- a. Finance - NO REPORT
- b. Building & Grounds - Discussion of leaking roof, and repair and/or replacement of the ceiling tiles. Barb has had some replaced, and we are looking to find the pattern that we need. Ballasts, replacement and purchase of same. Broken doorbell at handicapped entrance.
- c. Policy Committee - NO REPORT
- d. Personnel Committee - NO REPORT
- e. Attorney - We have not yet found Nancy Wood. Gus is still following up. Lianne sent material for Pat's freedom of information request, but has had no contact with him yet.

VIII. Unfinished Business

- A. Loretta reported on her meeting with the Mayor. If Barb needs anything done that cannot be accomplished by James, she is to call Orgie, and he will send someone over. So far, it's working.
- B. Barb's salary as permanent director was discussed. The Board reviewed an attachment quantifying all directors' salaries from responding libraries to Laconi's 2004 salary survey. After a brief discussion, recommendations were offered and voted upon.

On a motion by Trustee Latzke and seconded by Trustee Venute, it was

RESOLVED THAT DIRECTOR BARBARA GIORDANO BE GRANTED A SALARY INCREASE FOR HER MERITORIOUS SERVICE AS LIBRARY DIRECTOR.

After a full discussion thereof, the President called for a vote upon the motion to adopt the resolution as read. The voice vote was as follows:

Cervone Yea Culotta Yea Gustello Yea Latzke Yea Misasi Yea Taconi Yea
Venute Yea

The motion was declared passed.

IX. New Business

- A. Barb introduced Laura Yanchick, new Youth Services Librarian to the board. She was warmly welcomed by all Trustees.

X. Adjournment

On a motion by Trustee Culotta seconded by Trustee Misasi it was resolved that the regular Meeting of the Board be adjourned at 8:10p.m.

When the question was called, the following vote resulted:

Cervone Yea Culotta Yea Gustello Yea Latzke Yea Misasi Yea Taconi Yea
Venute Yea

The motion was declared passed.

Respectfully Submitted:
Lianne O'Brien, Administrative Assistant

Approved: 
Mary Taconi, Secretary